

Check these items off as you complete the roll-out of Boost to your staff. View the [Resources](#) section for help.

- ☐ Customise your logo
- ☐ myboost.co.nz domain whitelisted by your IT team (if required)
- ☐ Offer Management
 - ☐ Custom Offers added (if applicable)
 - ☐ Boost Offers selected
- ☐ Add Users to Card and / App
- ☐ Announce Boost to your team
- ☐ Order Collateral
- ☐ Publish Intranet text
- ☐ Publish FAQs
- ☐ User Management
 - ☐ Add or remove users as required throughout the year
 - ☐ Leverage internal communications to promote Boost to your staff
- ☐ Review new offers when loaded